



Directorate General of Systems and Data Management
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Dept. of Revenue, Ministry of Finance, Government of India

Date: 12th September, 2025

Advisory No: 57/2025

Category: e Sanchit

Issued by: ICES, DGoS

Subject: Enabling Power User privilege for ICES users.reg.

Reference is invited to ICES Advisory No. 20/2020 dt. 12.06.2020 regarding Migration to Hybrid eSanchit Application - Power Users in ICES. A Power User can instantly view any supporting document in ICES. For a non-power user, however, documents older than 30 days are not immediately accessible; such users need to wait 60 minutes after clicking the "View Supporting Documents" button, after which the documents will become available.

The review of roles having power user access is undertaken and it is seen that the user access of power user function can be enhanced to give access to those officers working on ICES application.

To facilitate timely access and address operational needs, **System Managers may now grant Power User access to any ICES user on need basis instead of role-based access.** This would enable seamless access of documents to any officer as and when required.

Difficulties faced, if any, may immediately be brought to the notice of saksham.seva@icegate.gov.in

Assistant Director, ICES