



Directorate General of Systems and Data Management

CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS

Dept. of Revenue, Ministry of Finance, Government of India

Date: July 18, 2025

Advisory no. 44/2025

Category: Import (Customs)

Issued by: DGoS, ICES

Subject- GSTIN Amendment in the Bill of Entry after cancellation of OOC-reg.

Kind reference is invited to ICES Advisory no. 27/2023 dated 07.11.2023 on the above subject. In this regard, various references have been received from field formation regarding **procedure** for amendment of GSTN in bill of entry after cancellation of Out of Charge.

2. It is informed that option is already available with APR and ACL role in ICES system. The officer has to select **"Change"** tab and opt for **"GSTN/Comm_Tax_Cert"** option to amend GSTN. Copy of screenshots are attached as annexure to this advisory for reference.

3. Officers under your jurisdiction may be informed and guided suitably. Officers facing any difficulties or issues may email to saksham.seva@icegate.gov.in.

ASSISTANT DIRECTOR, ICES



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Annexure

1. After cancellation of OOC, officer need to select Appraising BE option to amend GSTN number in the bill of entry.

Window

• Main Menu

Indian Customs EDI System

27/05/2025 NEW CUSTOM HOUSE, NR IGI AIRPORT NEW DELHI 110037 (INDEL4) 11:47:03

Profile : Welcome MOHIT KHANNA

Present Role : IMP-APPRAISING APR User Manual F...

Activity Menu

1 Appraising BE	16 IGM Enquiry
2 BEs Allocated	17 BEs to be Activated
3 BEs Appraised	18 Past Bs/E
4 Document Status	19 Sample Test Entry
5 Licence Management	20 Direct Challan Generation Module
6 Bond Management	21 Link Bond with Licence
7 Tariff Directory Reports	22 Delink Bond from Licence
8 Amendments	23 All India Licence View
9 View BE	24 Pending Licences for Registration
10 BE Movement	25 Voluntary Feedback
11 DEPB Licence Management	26 Reports
12 Activate BE	27 Change Role
13 Enquiry by CHA No.	28 Exit From ICES
14 BEs Submitted by an Importer	
15 Enquiry by Airway Bill No./BL No.	

Designed & Developed By :



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2. Officer need to select Change tab. The following list of option will appear for officer. The officer needs to select “GSTN/Comm_Tax_Cert”.

Change View comments Exam_Ord exam_Instr Past Bs/E qTy Next_BE Provisional/Final eXit_menu Remove_BE_fromQ Quit

CTH, CETH
Notification.
GST Notification
Countervailing Levy
Unit price
NOU / Quantity
NOU / Quantity
Scheme
Licence
BSP
Bonds/BG
Load
cess
charge_Fine
charge_Penalty
HSS_load
CEX_Certificate / IIN
Re-Import Details
Other Duties
GSTN/Comm_Tax_Cert
Qty As per Std. UQC
Other Misc Charges
COO
Telecom Product Identifier
BSP for Ccess
Additional Qualifiers for CTH
CAVR Qualifiers for CTH

Test ICES Document (Not Valid)/Imports
CUSTOM HOUSE 60, RAJAJI SALAI CHENNAI 600001

APPRISING V 2.0.1.1

Dwell Time 125786 HRS

Appraising Status: FINAL

/2011 CC N Type W PVT Pkg 451 No of Itms 7

UTOMOBILES & AGENCIES AEO: GWt 4133.9 KGS

ICN Duty 308797 No. of Inv 1 Inv No 1

USD Terms of Inv FOB Supported Documents:0 Exch. Rate 45.2 Rs/ 1

Payment Method TRANSACTIONAL Mode EDI

al No.	Rate	Spec. Rate	UQC	F
	10			
	10			

Generic Description
HERTZ BRAND CAR AUDIO
SPEAKER

Notn: X Details
BCD: Fg
CVD: Fg
Ecess: Add.Dty Exemptn

Safeguard
SCD/SW Schrg 026/2001 0
Addl.CVD 029/2010 1 0
IGST
GST CESS
CUS AIDC
Exc AIDC

al No.	Rate	Spec. Rate	UQC	F
2		Hr eduCess 1		
2		Hr eduCess 1		

CORG at Item CN RSP Abatt. Rt.

STD QTY

Model: NA

Item Description)	Use Down Arrow to Assess item and F6 to notn. coQty text	UQC	Unit Price	Appraised	
(HERTZ BRAND CAR AUDIO SPEAKER)		124	NOS	33.37	A
LE (HERTZ BRAND CAR AUDIO SPEAKER		50	NOS	35.66	A
LE (HERTZ BRAND CAR AUDIO SPEAKER)		256	NOS	19.95	A



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3. The following screen will appear where GSTN can be amended by officer for once. The officer needs to enter GSTN number.

Change View coMments Exam_Ord exam_Instr Past Bs/E qTy Next_BE Provisional/Final eXit_menu Remove_BE_fromQ Quit

APPRAISER

Test ICES Document (Not Valid)/Imports
CUSTOM HOUSE 60, RAJAJI SALAI CHENNAI 600001

APPRISING V 2.0.1.1

From: A.C./D.C. Dwell Time 1:25:08 HRS Appraising Status: FINAL

BE No. 803438 Date 09/03/2011 CC N Type W PVT Pkg 451 No of Itms 7

IEC 0705015343 / KUMARS AUTOMOBILES & AGENCIES AEO: GWL 4133.9 KGS

Ass Val 1405547 Corg CN Duty 308797 No. of Inv 1 Inv No 1

Inv Val 29499.28 Inv Cur USD Terms of Inv FOB Supported Documents:0 Exch. Rate 45.2 Rs/ 1

NAL Mode EDI

GSTIN Details

GSTIN/Document Number 24BMYPA88535NCH001 State Cd 24 Document Type G

G - GSTIN of Normal Persons V- Value Added Tax
O - GSTIN of Govt. Entities S- Sales Tax
D - GSTIN of Diplomats C- Commercial Tax
I - PAN Number T - TAN Number
P - Passport Number A - Aadhaar Number

[<CTRL+ Up> --> Delete]

Edu Cess 2 Hr eduCess 1 SCD/SW Schrg 026/2001

EduCess CVD 2 Hr eduCess 1 Addl.CVD 029/2010

AGGR Duty CN RSP Abatt. Rt. IGST

Safta STD QTY GST CESS

Brand: ELETTROMEDIA Model: NA CUS AIDC

Exc AIDC

Item	Description (<F5> to see Full Item Description)	Use Down Arrow to Assess item and F6 to notn. cost text	UQC	Unit Price	Appraised	
1	BSK 165.4 KIT 2WAY GRILLE (HERTZ BRAND CAR AUDIO SPEAKER)		124	NOS	33.37	A
2	BSK 165L.4 KIT 2WAY + GRILLE (HERTZ BRAND CAR AUDIO SPEAKER)		50	NOS	35.66	A
3	DSK 165.2 KIT 2WAY + GRILLE (HERTZ BRAND CAR AUDIO SPEAKER)		256	NOS	19.95	A